



# HEAD OF DELEGATION (HoD) REPORT

U.S. Member Body of the  
International Organization for  
Standardization (ISO)



U.S. National Committee of the  
International Electrotechnical  
Commission (IEC)

Please return this report within one month of the completion of the international meeting and submit it to the appropriate ANSI Department as follows:

ISO

USNC

[ISOT@ansi.org](mailto:ISOT@ansi.org)

[USNC@ansi.org](mailto:USNC@ansi.org)

HoD reports can be used for a variety of purposes. For example:

- ❖ To report results of a TC/SC meeting to the related TAG
- ❖ To publicize the work of the TC/SC to the related US constituency via ANSI On-line, USNC News and Notes, or other media
- ❖ To suggest areas for possible development of featured articles
- ❖ To address specific challenges and concerns that the HoD may bring to the attention of related ANSI and/or USNC/IEC management

**PLEASE REMEMBER:** Your HoD report is NOT filed as a confidential, password protected document and, therefore, may have broad, unintended distribution. Keep this in mind when preparing the report and, if appropriate, use a more secure form of correspondence to call attention to any sensitive issues.

Completed by:

<b>Head of Delegation:</b> (Please print)	<b>Brent Cain</b>
<b>Telephone/Telefax:</b>	<b>864-718-6605</b>
<b>Email:</b>	<b>Brent.Cain@itron.com</b>
<b>Date:</b>	<b>May 4, 2015</b>

<b>Meeting of IEC / CENELEC TC13 Plenary (Designation/Title)</b>
<b>Date(s) April 13-16, 2015</b>
<b>Location Budapest Hungary – Hungarian National Standards Institute</b>

<p><b>1. MEETING ATTENDANCE</b></p> <p>Please indicate, if available, both the number of delegates and the countries represented at the Meeting:</p> <p><b>Approximately 40 delegates were in attendance. The roster (attached) shows more registered and included the countries represented.</b></p> <p><input checked="" type="checkbox"/> Meeting attendance roster and meeting resolutions attached, if available</p> <p>Please comment on significant or unusual attendance issues (e.g., new member bodies, regular members not in attendance, new Chairman or Secretariat, non-accredited U.S. persons, etc.).</p>
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<p><b>MEETING OBSERVATIONS</b></p>
<p><b>2. Overall, how well did the U.S. meet its objectives on policy or technical matters?</b></p> <p><input type="checkbox"/> Very Successful -- U.S. positions were accepted in whole  <input checked="" type="checkbox"/> Successful -- Compromises were reached which are acceptable to the U.S.  <input type="checkbox"/> Not Successful -- U.S. positions were not accepted</p>
<p><b>3. Please comment on any issues of significance which might have an impact upon materially affected or interested U.S. parties.</b></p> <p>I was asked about another US delegate that didn't show. Mr. Farhad Towfig. He wasn't on the original Members attendee list, but there was a nametag provided for him during the meetings. I reviewed the TAG13 membership and he does not appear on the list.</p>
<p><b>4. Was there any discussion for which the United States was unprepared? (e.g., late document distribution, addition of new items, etc.)</b></p> <p>No.</p>
<p><b>5. Did the U.S. extend an offer to assume any new TC/SC Secretariat or management positions?</b></p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  (If yes, please indicate which position and provide Officer contact information.)</p>
<p><b>6. Did the U.S. extend an offer to host any future TC/SC meetings?</b></p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes, please identify:</p>

<b>7.</b>	<b>Were any new issues raised which require, or might involve, coordination with other U.S. bodies? (Include coordination items with other U.S. TAGs, ANSI policy-level committees (AIF, AIC, the USNC TMC and/or Council, etc.)</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
	If yes, please identify:
<b>8.</b>	<b>Did the U.S. put forth/agree to put forth any New Work Items?</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
	If yes, please identify:
<b>9.</b>	<b>Was there any evidence of irregular voting by participating countries?</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
	If yes, please identify any significant issues or concerns:
<b>10.</b>	<b>Are work items in the TC or SC being affected by related work in regional standards bodies (e.g., CEN, CENELEC, ETSI, PASC, NAFTA, COPANT, etc.)?</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
<input type="checkbox"/>	No related regional activity
	If yes, please explain:
<b>11.</b>	<b>Were any new issues raised which require, or might involve, coordination with emerging market countries?</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
	If yes, please explain:
<b>12.</b>	<b>Were any issues raised which relate to or impact existing U.S. regulatory matters?</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
	If yes, please explain:
<b>13.</b>	<b>Please identify any IMMEDIATE U.S. TAG actions which will be required as a result of this international meeting.</b>
	None
<b>14.</b>	<b>Please identify specific decisions which the U.S. delegation believes to be noteworthy for publication, publicity and/or development of a future article. If there are any, would you be willing to help develop an article for publication?</b>
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No
The nomination of Brent Cain as TC13 representative to ACTAD was approved by TC13. Official position awaits approval by the SMB (Standards Management Board).	

<b>15.</b>	<b>What might be done to further promote the ANSI Federation’s goal of “global standards that reflect U.S. interests?” (Consider such issues as how might the U.S. further promote acceptance of related American National Standards in international and, where applicable, regional fora?)</b>
	Continued support of Work Items originating from the US. For example, support of IEC62056-8-20 which is currently in CD comment stage.
<b>16.</b>	<b>Has this report been provided to your TAG Administrator for US TAG distribution?</b>
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>17.</b>	<b>Other Comments</b>

September 2012